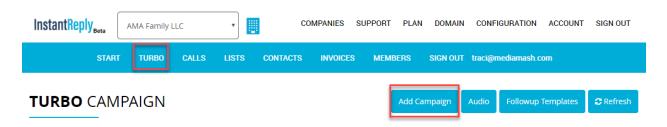
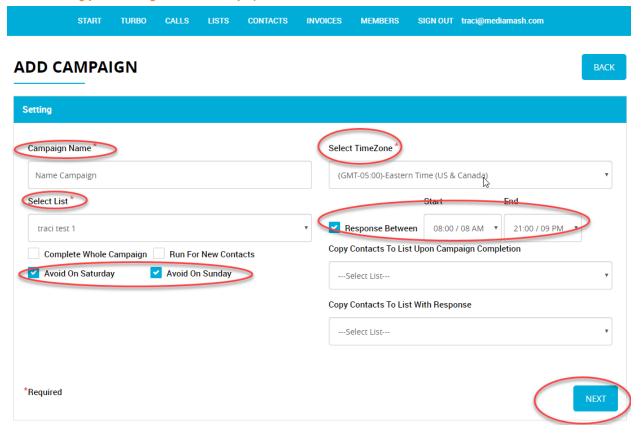
# Instant Reply, Turbo Campaign Steps

# 1. Create Turbo Campaign From Scratch

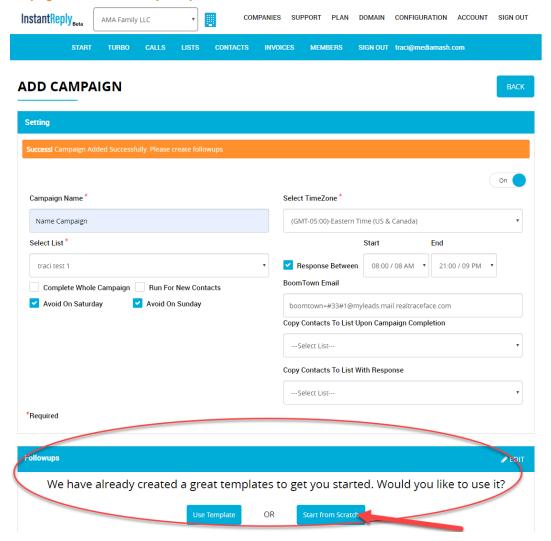
**Turbo Tab> Select Add Campaign Button** 



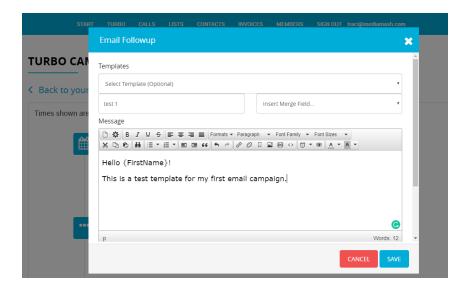
Name your campaign; Select list; Check all boxes that apply to your specifications Select Time Zone, Select the time for responses to come in, during your working hours for example)>> Next



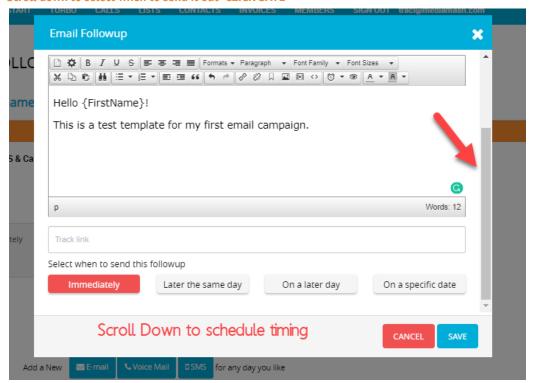
### Campaign Added Successfully>Template or Start From Scratch>Select Start from Scratch



Select Email, Voicemail or SMS and when to send it out
Email – Create your subject line and message, you can also opt to insert the merge field via the dropdown menu.

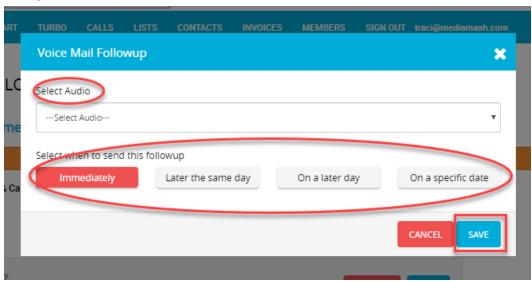


#### Scroll down to select when to send it out>CLICK SAVE

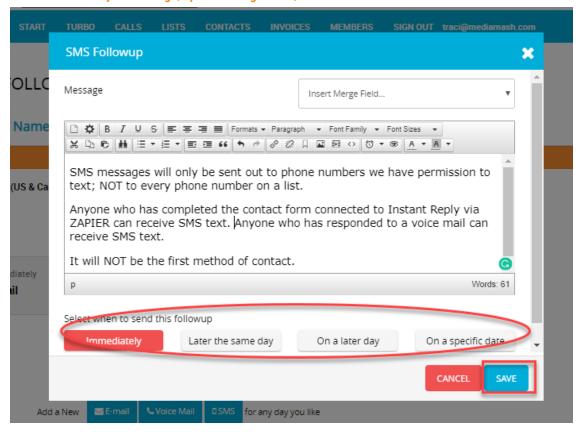


#### **FOR Voicemail**

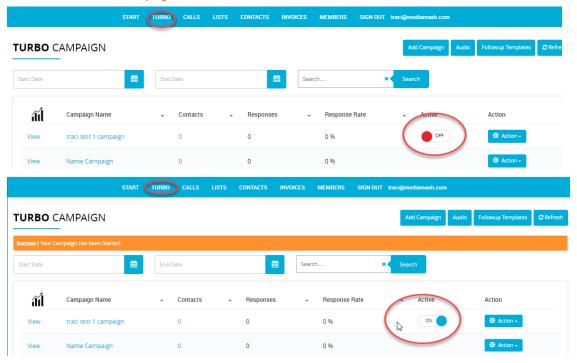
Select your audio file, when to send it out>CLICK SAVE



FOR SMS - Create your message, optional merge fields, when to send it out>CLICK SAVE



### From TURBO TAB Turn campaign on

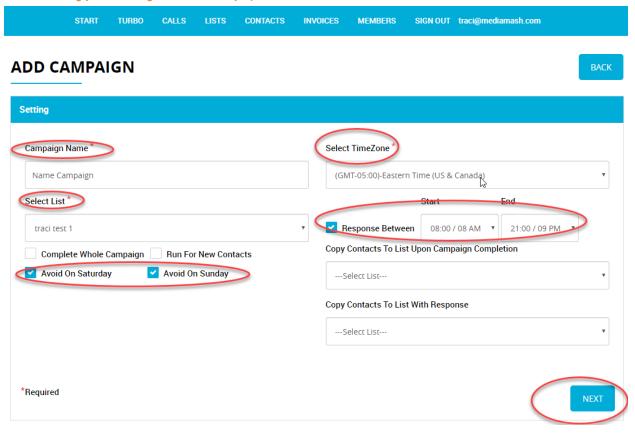


# 2. Create a Turbo Campaign With Template

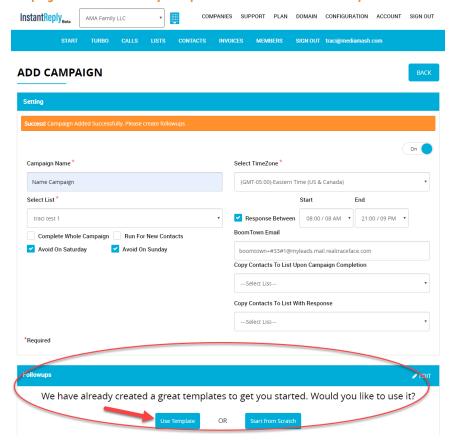
**Turbo Tab> Select Add Campaign Button** 



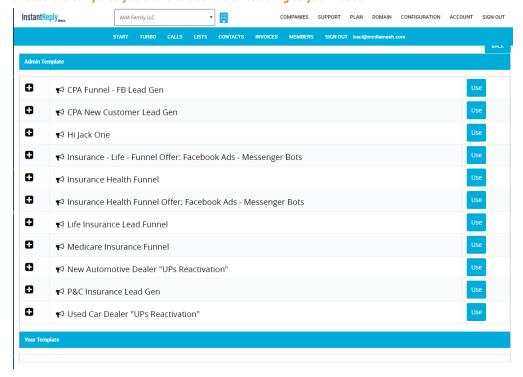
Name your campaign; Select list; Check all boxes that apply to your specifications Select Time Zone, Select the time for responses to come in, during your working hours for example)>> Next



### Campaign Added Successfully>Template or Start From Scratch>Template



### Choose the template you'd like to use> Edit according to your needs>



## From TURBO TAB Turn campaign on

